

## How the AML Training Program Works

- 1** Your company sends a data file to LIMRA with the name and Social Security / Social Insurance Number of each trainee (producers and/or home/head office employees).
- 2** LIMRA creates a training program login name and password for each trainee.
- 3** Your company communicates information to your trainees about the program and how to link to it. Your company can place a link to the secure AML Training site on its intranet or you can email the link to each trainee.
- 4** Trainees log in to complete the AML Training Program. They must access every Web page and answer quiz questions to complete it. Trainees can leave and re-enter the site at any time during training. They may also log back in at any time after completion to reference the training materials.
- 5** LIMRA sends reports to you each month, listing who has completed training and who has not as of the 15<sup>th</sup> and the last day of each month.

Customer support is available Monday through Friday from 8:30 a.m. to 6:00 p.m. (ET) at 1-866-364-2380 and <mailto:support@cfmpartners.com>.